



TENANCY APPLICATION

- 1. Each applicant over the age of 18 must fully complete, sign and supply the requested identification before this application will be processed. If a 3rd party is going to be responsible for rent payment, they must complete an application.
2. The property must be inspected prior to application being processed.
3. If approved, Bond and 2 weeks rent must be paid in to the trust account within 24 hours. We do not accept bond transfers.

100 Points of Identification and proof of income are required, one must be photo ID.

Table with 3 columns: 40 POINTS, 30 POINTS, 20 POINTS. Lists required documents like Drivers License, Birth Certificate, Current Wage Advice, etc.

PROPERTY DETAILS

ADDRESS:
SUBURB: STATE: POSTCODE:
RENT \$ LEASE TERM: TENANCY START DATE:

APPLICANT DETAILS 1

Full name: Date of birth
Have you previously been known by any other name:
Mobile: Home Phone : Email :
Drivers license/ Passport number:
Number of vehicles: Registration Number(s):
AUSTRALIAN CITIZEN: YES NO
PERMANENT RESIDENT: YES NO
ARE YOU A SMOKER: YES NO
DO YOU HAVE ANY PETS: YES NO

EMERGENCY CONTACT/ NEXT OF KIN (other than any other applicants)

Name : Relationship:
Address:
Mobile: Home phone:

DEPENDANTS

Do you have any dependants? YES NO
Any over the age of 18 must be either an approved occupant or a lease holder and will need to fill in an application.

Table with 3 columns: DEPENDANT FULL NAME(S), RELATIONSHIP TO APPLICANT, DEPENDANT DATE

CURRENT ADDRESS:

Type of occupancy (please circle) RENT OWN LIVING WITH FAMILY OTHER

Length of occupancy Current rent \$

Agent/Landlord (if renting):

Phone: email:

If owned please supply a copy of current rates.

PREVIOUS ADDRESS: _____

Type of occupancy (please circle) RENT OWN LIVING WITH FAMILY OTHER _____

Length of occupancy _____ Rent \$ _____ Did you get a full bond refund: YES NO

Agent/Landlord (if renting): _____

PHONE: _____ EMAIL: _____

NOTE PREVIOUS RENTAL HISTORY SUPPLIED TO BE Minimum 5 YEARS

EMPLOYMENT

Employment status: FULL TIME PART TIME CASUAL CONTRACT SELF EMPLOYED

Occupation: _____ Date commenced employment: __/__/__

Employer/ Business Name _____

Address: _____

Phone: _____ Email: _____

Weekly Net Income: _____ Are you still on probation?: _____

If self employed, Accountants name: _____ Phone: _____

Please provide 2 current pay slips or a bank statement showing funds deposited.

Previous Employment – If current employment is less than 12 months.

Employment status: FULL TIME PART TIME CASUAL CONTRACT SELF EMPLOYED

Occupation: _____ Date commenced employment: __/__/__

Employer/ Business Name _____

Address: _____

Phone: _____ Email: _____

Weekly Net Income: _____ Are you still on probation?: _____

If self employed, Accountants name: _____ Phone: _____

OTHER INCOME

Are you receiving any regular Centrelink Payments? YES NO If yes please supply current statement.

Description of payment(s): _____

Total weekly income \$ _____ Date Payments Commenced _____

Any other regular income (child support, 2nd job, private agreement, super/insurance payments) Please supply proof: _____

PERSONAL REFERENCES

Please do not list relatives, other applicants or partners.

Referee 1: _____ Relationship: _____

Address: _____ Phone number: _____

Referee 2: _____ Relationship: _____

Address: _____ Phone number: _____

APPLICANT DETAILS 2

Full name: _____ Date of birth __/__/__

Have you previously been known by any other name: _____

Mobile: _____ Home Phone : _____ Email : _____

Drivers license/ Passport number: _____

Number of vehicles: _____ Registration Number(s): _____

AUSTRALIAN CITIZEN: YES NO -If no please supply a copy of Passport and Visa

PERMANENT RESIDENT: YES NO -Visa Expires __/__/__

ARE YOU A SMOKER: YES NO -Please note smoking is not permitted inside any property.

DO YOU HAVE ANY PETS: YES NO -If yes please fill out the Pet Application Form.

EMERGENCY CONTACT/ NEXT OF KIN (other than any other applicants)

Name : _____ Relationship: _____
Address: _____
Mobile: _____ Home phone: _____

DEPENDANTS

Do you have any dependants? YES NO

Any over the age of 18 must be either an approved occupant or a lease holder and will need to fill in an application.

DEPENDANT FULL NAME(S) OF BIRTH	RELATIONSHIP TO APPLICANT	DEPENDANT DATE OF BIRTH
_____	_____	__/__/__
_____	_____	__/__/__

CURRENT ADDRESS: _____

Type of occupancy (please circle) RENT OWN LIVING WITH FAMILY OTHER _____

Length of occupancy _____ Current rent \$ _____

Agent/Landlord (if renting): _____

Phone: _____ email: _____

If owned please supply a copy of current rates.

PREVIOUS ADDRESS: _____

Type of occupancy (please circle) RENT OWN LIVING WITH FAMILY OTHER _____

Length of occupancy _____ Rent \$ _____ Did you get a full bond refund: YES NO

Agent/Landlord (if renting): _____

PHONE: _____ EMAIL: _____

NOTE PREVIOUS RENTAL HISTORY SUPPLIED TO BE Minimum 5 YEARS

EMPLOYMENT

Employment status: FULL TIME PART TIME CASUAL CONTRACT SELF EMPLOYED

Occupation: _____ Date commenced employment: __/__/__

Employer/ Business Name _____

Address: _____

Phone: _____ Email: _____

Weekly Net Income: _____ Are you still on probation?: _____

If self employed, Accountants name: _____ Phone: _____

Please provide 2 current pay slips or a bank statement showing funds deposited.

Previous Employment – If current employment is less than 12 months.

Employment status: FULL TIME PART TIME CASUAL CONTRACT SELF EMPLOYED

Occupation: _____ Date commenced employment: __/__/__

Employer/ Business Name _____

Address: _____

Phone: _____ Email: _____

Weekly Net Income: _____ Are you still on probation?: _____

If self employed, Accountants name: _____ Phone: _____

OTHER INCOME

Are you receiving any regular Centrelink Payments? YES NO If yes please supply current statement.

Description of payment(s): _____

Total weekly income \$ _____ Date Payments Commenced _____

Any other regular income (child support, 2nd job, private agreement, super/insurance payments) Please supply proof: _____

PERSONAL REFERENCES

Please do not list relatives, other applicants, or partners.

Referee 1: _____ Relationship: _____

Address: _____ Phone number: _____

Referee 2: _____ Relationship: _____

Address: _____ Phone number: _____

PET APPLICATION

All pets are subject to lessor approval. Please refer to ANNEXURE A General Tenancy Agreement – Tenant - Special Terms Page which states all animals must be council registered and no animals are permitted inside the residence unless approval is obtained by the Agent/Lessor.

Type	Name & Breed	Desexed Yes or No	Council Reg#	Inside or Outside

EMERGENCY PET CARER NAME:

_____ ADDRESS: _____

PHONE #:MOBILE _____ HOME: _____

TERMS AND CONDITIONS

The tenant/acknowledges and agrees to the following terms:

1. On approval of pet application, the Lessor has agreed to permit pet/s at the premises as specified in the General Tenancy Agreement and this Pet Agreement.
2. Any pet other than the approved pet/s specified in the General Tenancy Agreement and this Pet Agreement must first be requested by Tenant/s in writing giving full details and then be approved in writing by the lessor PRIOR to the pet/s being allowed onto the premises. Pet approval is subject to specific criteria and must be complied with. Approval is NOT guaranteed.
3. The tenant shall be liable for any damage or injury whatsoever caused by the pet/s on the Property, whether they are the pet of a Tenant or guest, Tenants pet/s or their guests and regardless of their approval status.
4. The tenant accepts full responsibility and indemnifies the Lessor for any claims by or injuries to third parties of their Property caused by, or as a result of actions by their pet/s or their guests pet/s, and regardless of their approval status.
5. The tenant agrees to arrange Flea Fumigation at the end of the tenancy or at a time during tenancy as required or requested by the lessor/Lessor’s Agent to be carried out by a company complying with Australian Standards.
6. The pet is to be outside at all times, unless specified otherwise in the General Tenancy Agreement or this Pet Agreement.
7. By signing below you are only asking for approval of the above-mentioned pet/s to be accepted at the property which you are applying.

TENANT SIGNATURE _____ DATE: _____

DECLARATION

Please Declare the following by selecting either true or false.

I, the Applicant

- 1. Have never been evicted by at Agent/Lessor TRUE / FALSE
- 2. Have no known reason that would affect my ability to pay rent TRUE / FALSE
- 3. Was refunded the rental bond from my last address in full (if applicable) TRUE / FALSE

If False, please advise what deductions were made from your bond.

-
- 4. Declare that the information provided throughout this application is true and correct and that I have supplied it of my own free will. TRUE / FALSE

ACKNOWLEDGEMENT Applicant 1

Please acknowledge the following by signing and dating the bottom of the page.

I, the Applicant

- 1. Understand that you as the Agent/Lessor have collected this information for the purpose of determining whether I am a suitable tenant for the property – in particular to check my identification, my ability to care for the property, my character and my creditworthiness.
- 2. Understand and give permission to contact the persons named in this application, and to undertake such enquiries and searches (including tenancy databases searches ie TICA) as you consider reasonably necessary.
- 3. Understand that you will contact and collect information from my previous letting agency, employment and personal references listed on my application.
- 4. Acknowledge and accept that if my application is denied, the Agent is not legally obligated to provide a reason as to why and will destroy my personal information within 24 hours of being notified.
- 5. Acknowledge that I can review Elders Woodfords Privacy and Consent Policy at <https://eldersrural.com.au/privacy-policy/>
- 6. Acknowledge and consent that should my tenancy be accepted and upon commencement of the tenancy agreement, there may be cause for the Agent/Lessor to pass my details onto other which may include but not limited to, insurance companies, body corporate, contractors, other real estate agents, sales people and tenancy default database.
- 7. Consent to the use of email and facsimile in accordance with the provisions set out in Chapter 2 of the Electronic Transactions (Queenslands) Act 2001 (QLD) and Electronic Transactions Act 1999.
- 8. Acknowledge that I have viewed a copy of the Tenancy Agreement during inspecting the property.

Name of Applicant: _____

Signature: _____ Date: _____

DECLARATION

Please Declare the following by selecting either true or false.

I, the Applicant

- | | |
|--|---------------------|
| 1. Have never been evicted by at Agent/Lessor | TRUE / FALSE |
| 2. Have no known reason that would affect my ability to pay rent | TRUE / FALSE |
| 3. Was refunded the rental bond from my last address in full (if applicable) | TRUE / FALSE |

If False, please advise what deductions were made from your bond.

-
- | | |
|---|---------------------|
| 4. Declare that the information provided throughout this application is true and correct and that I have supplied it of my own free will. | TRUE / FALSE |
|---|---------------------|

ACKNOWLEDGEMENT Applicant 2

Please acknowledge the following by signing and dating the bottom of the page.

I, the Applicant

1. Understand that you as the Agent/Lessor have collected this information for the purpose of determining whether I am a suitable tenant for the property – in particular to check my identification, my ability to care for the property, my character and my creditworthiness.
2. Understand and give permission to contact the persons named in this application, and to undertake such enquiries and searches (including tenancy databases searches ie TICA) as you consider reasonably necessary.
3. Understand that you will contact and collect information from my previous letting agency, employment and personal references listed on my application.
4. Acknowledge and accept that if my application is denied, the Agent is not legally obligated to provide a reason as to why and will destroy my personal information within 24 hours of being notified.
5. Acknowledge that I can review Elders Woodfords Privacy and Consent Policy at <https://eldersrural.com.au/privacy-policy/>
6. Acknowledge and consent that should my tenancy be accepted and upon commencement of the tenancy agreement, there may be cause for the Agent/Lessor to pass my details onto other which may include but not limited to, insurance companies, body corporate, contractors, other real estate agents, sales people and tenancy default database.
7. Consent to the use of email and facsimile in accordance with the provisions set out in Chapter 2 of the Electronic Transactions (Queenslands) Act 2001 (QLD) and Electronic Transactions Act 1999.
8. Acknowledge that I have viewed a copy of the Tenancy Agreement during inspecting the property.

Name of Applicant: _____

Signature: _____ Date: _____